



6135 North Black Canyon Highway  
Phoenix, AZ 85015  
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[www.pensaracademy.org](http://www.pensaracademy.org)

**Pensar Academy Governing Board Meeting  
September 27, 2018  
6:30pm**

This notice of this meeting was posted in compliance with ARS section 38-431.02 on September 27, 2018.

**Location**

Pensar Academy  
6135 N Black Canyon Hwy  
Phoenix, AZ 85015

**Board Members Present (at location):**

Sandra Zupetz  
Barb Sanderson  
Gerry Garcia  
Tricia Shields (Mercado)

**Board Members Absent:**

NONE

**Board Members Present (telephonically):**

NONE

**Member of the Public Present:**

Employees of Pensar Academy

**Quorum:** Established. Present board members: 4; Absent board members: 0.

**Minutes taken by:** Sandra Zupetz

**Call to order of the Pensar Academy Governing Board:**

Meeting was called to order at 6:31pm by Ms. Zupetz.

Adoption of the Agenda: Motion to change the order of the action items and move Financial Report for August of 2018 into the Financial Forecast time. First: Zupetz, Second: Shields. Motion passes unanimously.

**Agenda Item 1:** Consideration of the Board Meeting Minutes for July and August of 2018.

Motion to approve the July 2018 minutes-Zupetz, 2<sup>nd</sup>- Garcia. Motion passes unanimously.

Motion to approve the August 2018 minutes with the removal of the Executive Report-Sanderson. 2<sup>nd</sup>-Zupetz. Motion passes unanimously.

**Agenda Item 2:** Consideration of changes to Board Structure. Motion to approve the removal of the Director of Operations ex-officio status from the Board-Zupetz. 2<sup>nd</sup>- Shields. Motion passes unanimously. Governing Board will update the Bylaws to reflect the changes. Board will look to expand board with members from legal and business development sectors. Principal position will be considered for removal from ex-officio status once replacement(s) are secured. At that juncture, Sandra Zupetz will be considered for an Emeritus Status on the Board.

**Agenda Item 3:** Presentation of the Financial Forecast: Director of Operations presented the forecast and August 2018 Financial Report. Motion to approve the August 2018 Financial Report-Zupetz; 2<sup>nd</sup>-Shields. Motion passes unanimously.

**Agenda Item 4:** Consideration of Teacher Salary Increases.

Zupetz made a motion to enter Executive Session for compensation review at 8:11pm; 2<sup>nd</sup>-Shields. Motion passes unanimously. Return to regular session at 8:20pm. Motion to return to general session-Zupetz; 2<sup>nd</sup>- Shields. Motion passes unanimously.

Motion to approve a 6.5% teacher and Instructional Aide salary increase: Zupetz; 2<sup>nd</sup>-Shields. Motion passes unanimously.

**Executive Report:** Questions postponed for next meeting. Motion to approve-Zupetz, 2<sup>nd</sup>-Sanderson. Motion passes unanimously.

**Meeting Adjourned:**

Motion to adjourn-Zupetz; Second-Shields. Motion passes unanimously. Meeting adjourned at 8:42pm.

*If you are in need of translation services or a person with a disability seeking reasonable accommodation in order to access the Board meeting, please contact Ms. Sandra Zupetz at (602) 427-7193 at least 24 hours prior to meeting, whenever possible.*