

## MINUTES

### Notice of Public Meeting of the Board of Directors of Pensar Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Pensar Academy and to the general public that the board will hold a special meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time. To ensure compliance with the Open Meeting Law, recipients of this message should not forward it to other Board members, and Board members should not reply to this message.

#### ALL AGENDA ITEMS OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS

When: **Thursday, September 14, 2017 at 6:00 p.m. MST**  
Where: **Pensar Academy, 6135 North Black Canyon Hwy, Phoenix, AZ 85015**

#### I. Opening

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- A. **Call to Order:** 6:10pm Zupetz calls to order.
- B. **Roll Call:** Present: Zupetz, (Mercado)Shields-phone, Sanderson, Garcia. Absent: Klonoski.
- C. **Adoption of Agenda:** Motion to adopt agenda: Zupetz. 2nd: Sanderson. Motion passes unanimously.
- D. **Approval of Meeting Minutes:** Motion to postpone approval of July meeting minutes for October meeting: Zupetz. 2nd: (Mercado) Shields. Motion passes unanimously.
- E. **Call for Public Comments:** None. 2 community members in attendance.

#### II. Principal Report

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- A. Enrollment Report: 142 active enrollees.
- B. Review of June and July Financials: Motion to approve: Zupetz. 2nd: (Mercado) Shields. Motion passes unanimously.
- C. Bylaws-Board Structure: Board discussed the changing of the bylaws to create ex-officio voting positions to reflect shift in titles on organizational chart.
- D. Staffing Report: All positions are filled.
- E. Letter Grade Update: Preliminary letter grades will be posted through ADE in September.
- F. Facility Report: Air conditioning and plumbing concerns to be addressed through landlord.

#### III. Action Items

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##### A. Business:

- 1. Vote to approve purchase of a portable basketball court and portable flag football court is delayed until all bids are complete and submitted.

##### B. Governance:

- 1. Vote to approve change of standing Board meeting dates to the 3<sup>rd</sup> Thursday of each month. Motion to approve: Zupetz. 2<sup>nd</sup>: (Mercado) Shields. Motion passes unanimously.
- 2. Vote to approve change in Bylaws regarding Board Structure and change ex-officio position to voting for the position of Principal. Motion to approve: (Mercado) Shields, 2<sup>nd</sup>: Sanderson. Motion passes unanimously.
- 3. Vote to approve change in Bylaws regarding Board Structure and change ex-officio position to voting for the position of Director of Operations. Motion to approve: (Mercado) Shields, 2<sup>nd</sup>: Sanderson. Motion passes unanimously.

##### C. Miscellaneous:

- 1. Vote to approve change of title for the STEM Achievement Advisor to STEM Director is delayed pending Principal report for roles and responsibilities of current organizational chart submittal and board review.

#### IV. Adjourn

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- A. **Adjourn:** Motion to adjourn at 7:28pm-Sanderson. 2<sup>nd</sup>: Zupetz. Motion passes unanimously.

*If you need translation services or are a person with a disability seeking reasonable accommodation in order to access the Board meeting, please contact Ms. Sandra Zupetz at (602) 383-4013 at least 24 hours prior to meeting, whenever possible.*