

MINUTES

Notice of Public Meeting of the Board of Directors of Pensar Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Pensar Academy and to the general public that the board will hold a special meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time. To ensure compliance with the Open Meeting Law, recipients of this message should not forward it to other Board members, and Board members should not reply to this message.

ALL AGENDA ITEMS OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS

When: Tuesday, October 25, 2016 at 6:00 p.m. MST
Where: Pensar Academy, 7102 N. 58th Drive, Glendale, AZ 85301

I. Opening

- A. *Call to Order*: 6:02 by Zupetz
- B. *Roll Call*: Present: Zupetz, Klonoski (by phone), Garcia, Vazquez, Mercado, Ex-officio: Paddock. Absent: None.
- C. *Adoption of Agenda*: Vazquez-1st, Garcia-2nd. Motion passes unanimously.
- D. *Approval of Meeting Minutes*: September 13, 2016: Motion to post-pone review for next meeting by Zupetz, 2nd Garcia. Motion passes unanimously.
- E. *Call for Public Comments*: None

II. Operations Report

- A. Financial Report:
 - Current funding at 82 students, have 92 students enrolled at present. Balloon payment expected in December.
 - Reimbursement outstanding from the CSP grant: \$58,000.
 - Title I: Utilizing Maverik Education for the Title I application and monitoring.
 - Aspire: Heather will be new point of contact. Heather will be at next board meeting to answer Board questions on monthly reports.
 - NSLP: Monthly billing being completed with Revolution Foods. There are some discrepancies in billing. NSLP reimbursement process set up, but awaiting payment on accurate billing from Revolution Foods.
- B. Roles and Responsibilities Restructure: The Director positions were restructured to reflect current job demands and disaggregation of work load.
- C. ADE Site Report: There were 2 misplaced resumes. Those resumes were submitted to the ASBCS. No other areas were out of compliance. In addition, an HR system has been implemented to ensure this oversight does not reoccur.

III. Academics Report

- A. English Language Learners: 17 total students being serviced on ILLPs. Teachers have been assigned to focus the different areas of language development for 60 minutes per day. Teachers are learning how to incorporate language objectives into their lessons to meet the needs of our ELD students. Brussow: Reading, Drake: Writing, Paddock: Oral English/Conversation, Zupetz: Grammar
- B. Special Education: 11 students are being serviced for special education through the inclusion model. Currently Leveled Reading and Math Foundations are being utilized to meet needs. October: 1 IEP completed. Upcoming: 4 upcoming IEPs in November.
- C. Intervention Instruction: Pensar Academy will begin Response to Intervention (RTI) Level 2 instruction for ELD, Special Education and students falling below the standard in the upcoming future.

IV. Community Partnerships

- A. Heart of the City: They are a Glendale based community organization. They have offered the following ways to partner with Pensar Academy for tackle football, community garden field trip, and structured recess activities. Board decided to look into liability issues.
- B. Glendale Farmers Market: Hosting the information booth at bi-monthly events. We are exploring staffing options for these Saturdays. A list of students has been generated to represent Pensar Academy.

V. Student Services

- A. *Sports*: Currently, 21 students in grade 4th-8th are participating in after school soccer. Paddock will consider the Charter School Sports Association.

VI. Action Items

- A. Business: None.
- B. Academics: None.
- C. Governance: Restructuring of the Board. Board Members will actively search out one potential candidate to serve on the Board by the next meeting to replace Garcia and Zupetz who will transition off the Board when those positions are filled. Postpone Board Structure to November 15, 2016. 1st: Mercado, 2nd: Klonoski. Motion passes unanimously. Mercado, Klonoski, and Vazquez will schedule a meeting to create Evaluation System for the Director.

Adjourn: 8:34pm by Zupetz-1st, Mercado-2nd, Motion passes unanimously.

If you are in need of translation services or a person with a disability seeking reasonable accommodation in order to access the Board meeting, please contact Ms. Sandra Zupetz at (602) 427-7193 at least 24 hours prior to meeting, whenever possible. Conference Call: Please email Gerry Garcia at garcia@pensaracademy.org for the conference phone number and access code.